



FOOD TRUCK RODEO RULES

Durham Central Park presents 3-5 Food Truck Rodeos per year. Vendors are required to be food trucks, trailers or carts that have Mobile Food Unit Permit (or be permitted by NCDA). We also welcome Durham based breweries to serve beer, cider, etc. Durham Central Park provides electricity, entertainment, marketing, permitting, security, and organization for these events. There are about 100 trucks on our roster and we accommodate as many as possible at each rodeo. We can accommodate 30-40 food trucks and 5-7 breweries per event. We aim to have a good mix of cuisines and try to invite each truck to one or more rodeo per year.

Fees:

- \$160 per truck, per rodeo
- \$200 per brewery, per rodeo

Vendors will be invoiced via PayPal before a rodeo. Fees cover the costs associated with the rodeo, including the electricity, marketing, event management, entertainment, security, and also support the operations of Durham Central Park.

DCP Food Truck Rodeo Coordinators: Durham Central Park is a city park that is managed by a 501c3 non-profit organization. The rodeos are organized by DCP staff and a committee of board members and food truck owners.

Erin Kauffman (DCP Executive Director) - info@durhamcentralpark.org

Bryce Brooks (DCP Staff) - bryce@durhamcentralpark.org

Becky Hacker (DCP Board Member and owner of Pie Pushers)

Ben Weber (DCP Volunteer Board Member)

Brian Bottger (Only Burger)

Insurance: Before participating in a Food Truck Rodeo, each truck must provide 2 up to date Certificates of Insurance (COI), one that lists Durham Central Park and the other lists the City of Durham as additional insured. The certificate holder boxes should say the following:

- Durham Central Park, PO Box 1526, Durham NC, 27702
- City of Durham, 101 City Hall Plz, Durham NC 27701

Required Permits: Depending on your business, you will need to provide some or all of the following documents before you can participate in DCP Food Truck Rodeos:

- Mobile Food Unit Permit
- Department of Ag Certification
- City of Durham [Street Vendor Registration](#) Permit
- Most Recent Sanitation Grade
- ABC Permit (alcohol vendors only)

Inspections: At all of our Rodeos, the Health Department sends inspectors; they do spot inspections of trucks before the rodeos. Not all trucks are inspected.

Electricity: Durham Central Park aims to provide as much electricity to trucks as possible. We don't want to have noisy, smelly generators running during the event. We hire an electrician to help us safely pull the power from our panels and generators. The electrician is there to help you plug in when you arrive and set up your truck. Occasionally, we do need trucks to run a SILENT generator during the event. Please let us know if you have a silent generator.

Please know the following about electricity for the event:

- DCP can provide access to a household outlet OR a 50amp electrical service.
- Make sure that you have confirmed which adapter(s) you have, as we do not have hookups for every option. AND bring a 50' (minimum) extension cord.
- When you park your truck, please take out your extension cable and put the pig tail adapter on the end. Our electrician will plug it into the power equipment.
- If you have any sort of electrical problems or concerns, please take care of them before the event. We can't troubleshoot issues before the event and staff will not be permitted to do any wiring or custom electrical work at the event.

Garbage and Waste:

- We manage the garbage at DCP events by sorting it into Compost, Recycling and Landfill waste at Waste Stations throughout the event area. These stations are staffed by volunteers.
- **Do not have trash or recycling bins set up outside your trucks.**
- If you generate garbage during the rodeo, you are required to take your trash with you at the end of the rodeo.
- If you leave your garbage behind or in the trash cans at the waste stations, you will be suspended from future rodeos.
- Dumping or leaving any food or liquid on site is strictly prohibited.

Low Waste Rules: DCP is committed to reducing the amount of waste that is generated at food truck rodeos and works closely with Keep Durham Beautiful, Don't Waste Durham, and the City of Durham on this effort. But in order to make it a success, Food Trucks and Alcohol Vendors are required to follow these guidelines:

- Serving in Styrofoam is STRICTLY PROHIBITED
- Drink Vendors must serve in compostable or reusable cups**
- Vendors that serve items in compostable (paper or certified compostable) containers will be prioritized
- Bottled water sales are STRICTLY PROHIBITED. See more info below

**We are working on an initiative to provide reusable cups for the drink vendors. We will share information with you when we are ready to implement this feature. If you have any questions, please reach out to DCP staff member, Bryce Brooks: bryce@durhamcentralpark.org

Water Sales: Water will be provided to Rodeo patrons through the [Durham H2O 2 Go program](#). Vendors are responsible for providing their own water (for both their employees and any food prep needs).

No sale or distribution of bottled water by vendors or event organizers to Rodeo patrons is permitted. Please refer attendees to the H2O 2 Go stations on the Food Truck Rodeo map.

One Table Policy: You are permitted to have one table (6-8' max) outside of your truck. Even if you are a cart or a smaller truck, you are still only allowed to have ONE table.

** NO additional accessories are permitted to be set up outside of the truck or trailer.

Volunteers & Volunteer Vouchers (Truck Bucks): It takes LOTS of volunteers to run the rodeos! Durham Central Park gives the volunteers several \$3.00 vouchers that can be used to purchase anything at the rodeo. Please honor them like they were cash. At the end of the rodeo, Durham Central Park will reimburse you for any of the vouchers that you received. Please go to the DCP Table or the center of the Pavilion near the bathrooms at the end of the rodeo and someone will give you cash for your vouchers. If you can't find the person that is redeeming vouchers, please call or text Erin at 919-599-4234.

**Voucher redemption will only be honored on the day of the event!*

Arriving, Unloading and Restocking: Before each rodeo that you attend, you will be emailed specific arrival protocol. But in general, here is what to expect:

- When you arrive before a Rodeo, approach the park from the south via Foster Street.
- Trucks will line up in a single file line at the intersection of Hunt and Foster Streets
- The event coordinators confirm your location and then guide you to your spot.
- **General Arrival Times:**
 - 9:30-10:30am – Trailers arrive
 - 10:30-11:15am – Trucks, Carts, and Drink Vendors arrive
- When your location is confirmed, you may pull your truck or trailer into your space. Trailers must unhitch and park off-site.
- Trucks and any additional vehicles may park in designated parking areas and carry in any additional supplies.
- You may restock your truck at any time, but you must walk the additional items into the event. Driving a vehicle into the event area is strictly prohibited.

Designated Parking Area: Here is where you may park your trucks and additional vehicles

- The Durham Farmers' Market lot on Morris Street
- The lot in the 400 block of Foster Street, catty-corner to the DCP Pavilion
- Anywhere else where public parking is allowed outside of the foot print of the event.
- NO Parking on Foster Street, Roney Street or on Hunt Street

No Driving on the Grass: Driving on any of the grass or landscaped areas in the Park is **strictly prohibited**. If you are caught driving on the grass you will be suspended for at least one rodeo. No exceptions.

Exiting: Once the rodeo is over and you have cleaned up and are ready to exit, please proceed slowly and with caution. There are lots of trucks that need to move out of the space and there are lots of people around cleaning up. Please use patience and care when exiting the space.

LEAVING EARLY IS STRICTLY PROHIBITED! You must stay until the event reaches closing time.

When you exit the event area, you can drive around the barricades. If you need to move a barricade you exit, you must ensure that it is put back in place to keep the road blocked to the event area.

Failure to Follow Rules: Failure to follow these rules and guidelines will result in your suspension from participating in future food truck rodeos (one or more depending on the infraction).

Durham Central Park Contact Information:

Erin Kauffman, Executive Director - 919-794-8194, erin.kauffman@durhamcentralpark.org,
www.durhamcentralpark.org